

ClimateActionWR Plan Manager

Cutting-edge community climate program in Waterloo Region seeks a highly-organized change maker with impeccable relationship-building skills to lead the ClimateActionWR activities.

ClimateActionWR is a collaboration focused on climate change mitigation, and is led by Reep Green Solutions (Reep) and Sustainable Waterloo Region (SWR). It coordinates the activities of the Climate Action Plan – catalyzing action to reduce carbon emissions, establishing cross-sector dialogue, facilitating collaborative opportunities, and monitoring and measuring progress towards achieving our community’s greenhouse gas (GHG) emission reduction target.

Last year, an 80% reduction target was endorsed to be achieved by 2050 (80 by 50) and ClimateActionWR is leading the two-year project that will lead to the creation of our long-term (30-year) Climate Action Strategy and short term (10-year) Climate Action Plan. The ClimateActionWR team also continues to measure and report progress for our current short-term target of 6% GHG emissions reductions below 2010 levels by 2020.

As Plan Manager you will:

- Create momentum, and drive change toward a low carbon future including finding, supporting, and launching new initiatives to lower our community's carbon footprint;
- Lead the planning and development of capacity-building activities and events with our eight municipal partners;
- Manage the long-term planning process and relationships with technical and community engagement consultants throughout the development of the long-term strategy;
- Facilitate the planning phases and implementation of two pilot projects;
- Manage relationships with funders, partners, stakeholders, and all invested parties gracefully and to drive further support and action;
- Coordinate communications to raise the awareness of, and drive cross-community action towards a lower carbon, more prosperous future for Waterloo Region;

The perfect candidate is:

- A self-starter with proven project management skills (including budget development and management);
- An engaging community organizer with a minimum of three to five years’ experience;
- Passionate about community-based leadership and improving the environmental sustainability of Waterloo Region;
- Experience engaging and working collaboratively with a mix of staff and volunteers;
- Knowledge about utility and government conservation goals and programs, an asset.

Employment details:

Term: This position goes to June 30th 2021 with the potential for extension pending funding.

Salary: \$47,000 annually

Additional: Benefits Package (after 3 months), Employee Assistance Program (after 6 months), Regional Bus Pass, and Professional Development investment valued at 1% of salary.

Work Location: The Plan Manager will work between the Reep Green Solutions and Sustainable Waterloo Region offices, with some travel to meetings and events throughout Waterloo Region.

Work Hours: The position requires the Plan Manager to work a flexible schedule as events occur on the occasional evening/weekend.

To apply please: Submit your cover letter and resume to Yvonne Stoll (recruitment@climateactionwr.ca) with your name and the position title clearly marked in the subject line. Applications will be considered and interviews will be scheduled as they are received.